

CROWN POINTE COMMUNITY ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
NOVEMBER 16, 2023

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CALL TO ORDER:

The meeting was called to order at 6:00 p.m. A quorum of Board members was present.

DIRECTORS PRESENT VIA ZOOM:

President, Marcy Hogan-McCullough, Vice President, Audria Quillian, Treasurer, Rob Staniford and Secretary, Bonnie Tann

DIRECTORS ABSENT:

None

BALI MANAGEMENT:

Debbie Schneider

OTHERS PRESENT:

Homeowners Brenda Hanes, Carina Slepian, and Cheryl Jones

HOMEOWNER FORUM:

No Comments

REVIEW OF MINUTES:

A motion was made by Rob Staniford to approve the October 19, 2023 Board meeting Minutes. Seconded by Audria Quinn. 3 approve, 1 abstain (Tann).

FINANCIALS:

California Civil Code 5500 requires that the Board review financial documents and statements on a monthly basis, including the operating accounts, reserves, actual operating revenue and expenses versus the budgeted amounts, account statements, income and expense statements for reserves, check register, monthly general ledger and delinquent assessment A/R report. The Board acknowledged receipt of the Association's financial statement, including the operating accounts, reserves, actual operating revenue and expenses versus the budgeted amounts, account statements, income and expense statements for reserves, check register, monthly general ledger and delinquent assessment A/R report for October 2023. Treasurer Staniford reviewed the statement and noted that there have been a number of landscape extra expenses for broken tree branches and irrigation repairs. A motion was made by Bonnie Tann to approve the Financial Statement. Seconded by Audria Quillian. Unanimously approved.

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The 2023 Year End Report, prepared by CPA Fox & Stephens, was reviewed. A motion was made by Bonnie Tann to approve the Statement. Seconded by Audria Quillian. Unanimously approved.

AWARENESS TASK FORCE COMMITTEE:

Audria Quillian reported that there was no Task Force Committee meeting in November.

LANDSCAPE/ARCHITECTURAL COMMITTEE REPORT:

Brenda Hanes gave the Landscape Report. Routine walk with Brightview Landscape was completed on November 14, 2023. Walk thru with Debbie at Bali Management scheduled is for November 17, 2023. The over seeding and dethatching of the grass was completed and the irrigation has been reduced.

LANDSCAPE PROPOSALS:

A motion was made by Audria Quillian to approve the Brightview proposal to grind and remove stump at entrance and to thin and trim Eucalyptus at Avery and Marion for the amount of \$1,549.00. Seconded by Rob Staniford. Unanimously approved.

Proposal was received from Brightview Landscape to convert the remaining stations on Terrylynn to a drip system. Bali will contact Brightview and inquire about their \$132.00 per hour charge for irrigation technician, and also where the four stations are located. Confirm if four stations are completed and four are left to do.

SOCIAL COMMITTEE:

Cheryl Jones reported that there was no Social Committee meeting in November. The Committee purchased some holiday decorations that will be put up. Due to the funds spent on the Block Party, the wreaths are not going to be put up this year.

EXTERIOR ENHANCEMENT COMMITTEE:

No Report

MAINTENANCE:

Proposal was received to repair the bollards on Del Mar. Bali will contact the Police Department to ascertain if there was a report of an accident filed during this time period and obtain a 2nd proposal.

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ADMINISTRATIVE:

The telephone call log/maintenance action item list from Bali Management for the period October 12, 2023 through November 8, 2023 was reviewed.

Proposed Parking Policy - The Board reviewed the comments from a homeowner regarding the new parking policy. Bali will notify the owner that the policy is per calendar year.

Bali was requested to contact 620 Avery (who is not a member of HOA), to provide documentation on where they are allowed to park.

NEXT MEETING:

The next regular meeting of the Board will be January 19, 2024 at 6:00 p.m.

ADJOURNMENT:

The Board adjourned the meeting at 7:03 p.m. into Executive Session for 3rd party contracts, a review of delinquent accounts, and rule violations.

Submitted by:

Debbie Schneider
Acting Secretary

CERTIFICATION BY SECRETARY:

I, _____, am the duly appointed Secretary of Crown Pointe Community Association, Inc. and hereby certify that these minutes were approved by the Association's Board of Directors on _____.

Duly Appointed Secretary, Crown Pointe Community Association, Inc.