

CROWN POINTE COMMUNITY ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
SEPTEMBER 21, 2023

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CALL TO ORDER:

The meeting was called to order at 6:02 p.m. following an Executive Session where rule violations were discussed. A quorum of Board members was present.

DIRECTORS PRESENT VIA ZOOM:

President, Marcy Hogan-McCullough, Vice President, Audria Quillian, Treasurer, Rob Staniford, and Secretary, Bonnie Tann.

DIRECTORS ABSENT:

None

BALI MANAGEMENT:

Debbie Schneider

OTHERS PRESENT:

Homeowners Linda and William Perry, Brenda Hanes, Edie and Bob Rosenfield, Yolanda De Ramus, Richard Pena, and Olakunle Arowolo.

HOMEOWNER FORUM:

No comments

REVIEW OF MINUTES:

A motion was made by Audria Quillian to approve the August 17, 2023 Board meeting Minutes. Seconded by Bonnie Tann. Unanimously approved.

FINANCIALS:

California Civil Code 5500 requires that the Board review financial documents and statements on a monthly basis, including the operating accounts, reserves, actual operating revenue and expenses versus the budgeted amounts, account statements, income and expense statements for reserves, check register, monthly general ledger and delinquent assessment A/R report. The Board acknowledged receipt of the Association's financial statement, including the operating accounts, reserves, actual operating revenue and expenses versus the budgeted amounts, account statements, income and expense statements for reserves, check register, monthly general ledger and delinquent assessment A/R report for August 2023. Treasurer Staniford reviewed the statement. A motion was made by Bonnie Tann to approve the Financial Statement. Seconded by Audria Quillian. Unanimously approved.

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Rob Staniford also reported that the Board and Bali continue to study the reserve study (both past and current) regarding the level of reserve funding.

AWARENESS TASK FORCE COMMITTEE:

Audria Quillian reported on the Task Force meeting held on CPATF met on Tuesday, September 12, 2023.

The committee updated plans for the *California Great Shakeout* which takes place on October 19, 2023, at 10:15 am. This is when organizations, schools, workplaces, and communities will practice “drop, cover, and hold on” at the appointed time. We encourage Crown Pointe residents to participate wherever they are at the time, if possible. As done in the past, CPATF will send out via email links to videos on what to do during an earthquake, earthquake preparedness information including what should be in an emergency kit, how to plan, and how to make a contact list, etc. More information will be available at the CP Block Party on September 23. CPATF will have a table at the event.

Information on CPR/AED training was shared at the meeting.

A subcommittee to address on-site security issues in Crown Pointe is being formed. Recent crime in Crown Pointe and in surrounding areas has generated concerns for safety.

Yolanda DeRamus is researching a low-cost text notification system to alert residents quickly of emergencies that may take place in the community.

Homelessness updates from the City of Long Beach and Doug Haubert, city prosecutor’s office were shared.

LANDSCAPE/ARCHITECTURAL COMMITTEE REPORT:

Linda Perry and Brenda Hanes gave the Landscape report. Routine walks took place with Management Company and Landscape vendor (September 15, 2023 with Bali and September 18, 2023 w/Victor Juarez). In addition, the Committee did several walks on their own.

The approved enhancement of the Edith Way/Country Club Drive entrance has been completed.

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General discussion on trees and branches that are breaking off and possibly the need to trim trees more frequently. Bali will contact Andrew at Brightview for comprehensive tree trimming plan.

LANDSCAPE PROPOSALS:

A motion was made by Rob Staniford to approve the proposal from Brightview Landscape in the amount of \$1,044.00 to trim the Black Locust tree on Avery Place. Seconded by Audria Quillian. Unanimously approved.

A motion was made by Audria Quillian to approve the proposal from Brightview Landscape in the amount of \$7,263.85 to upgrade the Terrylynn entrance. Seconded by Rob Staniford. Unanimously approved.

ARCHITECTURAL REQUESTS:

A motion was made by Rob Staniford to approve architectural request from 4014 Terrylynn to replace roof. Seconded by Audria Quillian. Unanimously approved.

SOCIAL COMMITTEE:

Bonnie Tann reported that the Committee is currently working on the Block Party scheduled for September 23, 2023. To date, approximately 119 residents have RSVP'd.

EXTERIOR ENHANCEMENT SUB-COMMITTEE:

No Report

MAINTENANCE:

A motion was made by Audria Quillian to ratify the JustRight Painting proposal in the amount of \$1,350.00. Seconded by Rob Staniford. Unanimously approved.

ADMINISTRATIVE:

The telephone call log/maintenance action item list from Bali Management for the period August 11, 2023 through September 14, 2023 was reviewed.

NEXT MEETING:

The next regular meeting of the Board will be October 19, 2023 at 6:00 p.m.

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ADJOURNMENT:

The Board adjourned the meeting at 7:25 p.m. reconvened into Executive Session for 3rd party contracts, a review of delinquent accounts, and rule violations.

Submitted by:

Debbie Schneider
Acting Secretary

CERTIFICATION BY SECRETARY:

I, _____, am the duly appointed Secretary of Crown Pointe Community Association, Inc. and hereby certify that these minutes were approved by the Association's Board of Directors on _____.

Duly Appointed Secretary, Crown Pointe Community Association, Inc.