

MINUTES
CROWN POINTE COMMUNITY ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
APRIL 19, 2018

DIRECTORS PRESENT:

Kevin Dickson, Billie Hastings, Marilyn Whitcomb

DIRECTOR ABSENT:

Debbie Fallon

CANNON MANAGEMENT:

Trina Blair

CALL TO ORDER:

The meeting was called to order at 6:00 P.M. at The Long Beach Petroleum Club located at 3636 Linden Avenue, Long Beach, CA 90807. A quorum was present.

HOMEOWNER FORUM:

Introductions were made and homeowners present were given an opportunity to speak and ask questions of the Board.

REVIEW OF MINUTES:

The Board reviewed the minutes from the March meeting. The minutes were approved as submitted.

FINANCIAL:

The Board reviewed the March financial statements. The financial statements were accepted subject to review by the Association's CPA.

The Board reviewed several water bills from the City of Long Beach and a graph tracking the usage and cost. The Board indicated no further action was necessary. [Reference: April 2018 Management Report Pages 38-46]

The Board reviewed (but tabled) several proposals for common area insurance. The Board appointed Directors Dickson and Whitcomb with the authority to review and approve a proposal via email between meetings. Additionally, the Board asked Cannon Management to address the following:

- Clarify if the proposed carriers are offering workers compensation coverage; and
- Forward a copy of the current insurance policy to the appointed Board members via email for review.

[Reference: April 2018 Management Report Pages 47-59]

The Board reviewed correspondence from Rose Purmort with Cannon Management regarding reserve reimbursements. The Board approved for the following transactions to be reimbursed from the Association's reserve account to the operating account:

- #70532 – Irrigation repairs completed by BrightView Landscape Services in the amount of \$397.80; and
- #70533 – Hedge removal completed by BrightView Landscape Services in the amount of \$200.

Cannon Management will hand carry a transfer letter to the next scheduled board meeting.

[Reference: April 2018 Management Report Pages 60-61]

DELINQUENCIES:

Cannon Management updated the Board on delinquency issues. The Board indicated no further action was necessary. [Reference: April 2018 Management Report Page 63]

ALC APPLICATIONS:

The Board reviewed (and approved) the following hand carried applications:

- A shared application for 645 Terrylynn Place and 647 Terrylynn Place for exterior painting under the condition that they use Sherwin Williams SW6133 Muslin instead of Frazee Navajo White to match the stucco color of their block walls; and
- 4007 Marion Way to replace several windows throughout their home.

LANDSCAPE MATTERS:

The Board reviewed (but tabled) both published and hand carried proposals with replacement Crepe Myrtles options for the Silk Oak on Edith. Cannon Management will republish these proposals in the next management report with additional tree options. [Reference: April 2018 Management Report Pages 64-66]

The Board approved to replace several plants near 644/646 Avery Place as selected by the Landscape Committee.

MAINTENANCE MATTERS:

The Board reviewed (but tabled) a proposal from Horizon Lighting for light cleaning three (3) times a year in the amount of \$1,120 per visit. The Board asked Cannon Management to request that the vendor itemize the proposal per fixture type. Cannon Management will publish the revised proposal in the next management report. [Reference: April 2018 Management Report Pages 67-69]

The Board approved black as an alternate painting color for the wrought iron throughout the community.

The Board reviewed (but did not approve) a proposal from Byers & Butler, Inc. to replace the gate directory on Edith in the amount of \$5,104.46 and Terrylynn in the amount of \$2,530.13. The Board indicated no further action was necessary. [Reference: April 2018 Management Report Pages 71-72]

The Board reviewed (and approved) a proposal from Fox Painting to touch up paint various areas throughout the community in the amount of \$750. The Board asked Cannon Management to address the following:

- Paint the wood monument signs black with white letters; and
- Paint the crash posts along Del Mar white.

[Reference: April 2018 Management Report Pages 73-75]

The Board approved an amount not to exceed \$500 to purchase replacement street signs from SafetySign.com. The Board appointed Director Hastings with the authority to review/approve the street sign templates via email prior to ordering.

The Board approved to purchase replacement guest parking permits for the entire community. The Board appointed Director Hastings with the authority to review/approve the style and count prior to ordering/distributing the new permits to the membership.

NOTICE TO HOMEOWNERS:

The Board asked Cannon Management to notify all homeowners of the following Association related issues:

- New parking permits; and
- Next scheduled meeting.

ADJOURN TO EXECUTIVE SESSION:

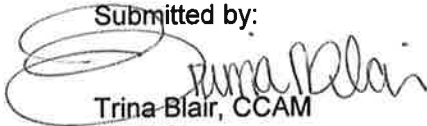
The Board met in Executive Session at the last regularly scheduled Board Meeting to address the following:

- Review (and approval) of previous minutes;
- Homeowner delinquencies;
- Homeowner correspondence;
- Disciplinary issues for homeowners alleged to be in violation of the governing documents;
- Legal issues (if any); and
- Any other issues that may be lawfully addressed in Executive Session.

ADJOURNMENT:

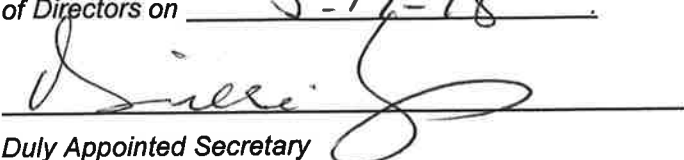
The meeting was adjourned at 7:00 P.M. The next meeting is scheduled for 6:00 P.M. on Thursday, May 16, 2018 at The Long Beach Petroleum Club located at 3636 Linden Avenue, Long Beach, CA 90807.

Submitted by:


Trina Blair, CCAM
Cannon Management

CERTIFICATION BY SECRETARY:

I, Shirley Hastings, am the duly appointed Secretary of Crown Pointe Community Association, Inc. and hereby certify that these minutes were approved by the Association's Board of Directors on 5-17-18.


Duly Appointed Secretary
Crown Pointe Community Association, Inc.